



## The Alresford Surgery

Station Road

ALRESFORD

Hampshire

SO24 9JL

Telephone: 01962 732345

Dr Anna Cross

Dr Paul Webb

Dr Ben Saunders

Dr Marie Dodd

Februaury 2024

Dear Applicant

### **Dispenser Vacancy**

Thank you for enquiring about the post of Dispenser at the surgery. Please find attached a copy of our application form and job description. In addition I hope the following information is of help to you.

We have one post available of 18.5 hours per week.

The hours are to be worked across 3 days, which would need to include a Monday & a Friday.

Dispensary staff are expected to be flexible and to undertake some overtime to cover colleagues' absences.

The job description, provides a list of the major roles fulfilled by our reception team, but the work is varied and subject to change.

We are offering a current salary of £12.10 per hour with 25 days annual leave (pro rata on hours worked).

Employees have the opportunity to join the NHS pension scheme.

If you would like to apply for the post please return your application form to us by Monday 18<sup>th</sup> March.

Application forms can either be posted to us at the address above or the preferred method is via email to [recruitment.alresford@nhs.net](mailto:recruitment.alresford@nhs.net)

Please note that if you are currently registered as a patient at Alresford Surgery and your application is successful it will be a condition of employment that you register elsewhere.

Yours sincerely

**Liz Brown**

**HR & Patient Communications Manager**

[www.alresfordsurgery.co.uk](http://www.alresfordsurgery.co.uk)